



Al Qasimi Foundation Position Overview: Research Associate

ABOUT THE AL QASIMI FOUNDATION

The **Sheikh Saud bin Saqr Al Qasimi Foundation for Policy Research** was established in 2009 to support the social, cultural, and economic development of Ras Al Khaimah and the United Arab Emirates (UAE). The Al Qasimi Foundation seeks to support the public and private sectors by helping them with ground policy decisions and programming evidence-based research that reflects the best thinking in the world as well as the local Ras Al Khaimah and UAE contexts. Our work over the past 10 years has focused on generating world-class research, developing local capacity, and engaging the local community. While we continue to have a strong focus on improving education, we have also expanded our priority areas to include health, community development, arts, and culture and we have extended our reach to target groups that are particularly disadvantaged such as those in prison, low-income students and their families and those in the remote areas of Ras Al Khaimah.

POSITION OVERVIEW & SCOPE

The **Research Associate** is responsible for conducting, supporting, and promoting high quality research focused on supporting the economic and social development of Ras al Khaimah, with a particular focus on social policy and community development. Examples of preferred research areas are education, development studies, and at-risk children, detailed by the need.

The Research Associate reports to the Education and Community Development Manager and is part of the Education and Community Development Department. This position works closely with all departments to support, plan, conduct, publish and disseminate internal research and programs. It also works collaboratively with external partners both locally and overseas on multiple research initiatives.

RESPONSIBILITIES

- Plan, conduct, and publish internal AQF research (30%)
- Disseminate research results for internal and external audiences through publications and presentations (30%)
- Support research programs, as needed (15%)
- Maintain and improve external partnerships (10%)
- Support interns, visiting scholars, and other individuals connected to AQF (15%)

SKILLS & QUALIFICATIONS

- Master's degree required - ideally in social policy, development studies, economics or related field, research around education is advantageous.
- International experience preferred – study abroad or similar experience is an asset.
- 3+ relevant work experience strongly preferred – ideally in an international development setting.
- Advanced research and analytical skills.

- English language skills; native English speaker or equivalent proficiency
- Advanced professional writing and editing skills.
- Intermediate statistical software, documentation and information management, communication and relationship management skills.

COMPENSATION

This position offers a generous remuneration package that includes health insurance, training and development opportunities, 22 working days of annual leave, and an annual (economy class) plane ticket to the employee's country of origin.

TO APPLY

Candidates must complete the application form on the Foundation's career page: <http://www.alqasimifoundation.com/career>. Application requirements such as a resume, cover letter, English writing samples, and three references (with contact details) should be attached to the application. Incomplete materials will not be considered.